



POSITION ANNOUNCEMENT

POSITION:	Senior Policy Advisor, Economic Policy Project	OPEN:	January 5, 2015
LOCATION:	Washington, DC	CLOSING:	Until filled
CONTACT:	Darcy Eischens	SALARY:	Commensurate with experience

BACKGROUND

The National Council of La Raza (NCLR)—the largest national Hispanic civil rights and advocacy organization in the United States—works to improve opportunities for Hispanic Americans. Through its network of nearly 300 affiliated community-based organizations, NCLR reaches millions of Hispanics each year in 41 states, Puerto Rico, and the District of Columbia. To achieve its mission, NCLR conducts applied research, policy analysis, and advocacy, providing a Latino perspective in five key areas—assets/investments, civil rights/immigration, education, employment and economic status, and health. In addition, it provides capacity-building assistance to its Affiliates who work at the state and local level to advance opportunities for individuals and families.

Founded in 1968, NCLR is a private, nonprofit, nonpartisan, tax-exempt organization headquartered in Washington, DC, serving all Hispanic subgroups in all regions of the country. It has state and regional offices in Chicago, Los Angeles, Miami, New York, Phoenix, and San Antonio.

SUMMARY

NCLR is seeking a Senior Policy Advisor to join its Economic Policy Project, which aims to ensure the Latino community's ability to contribute to and share in the nation's economic opportunities, in Washington, DC. This position is housed within NCLR's highly respected Office of Research, Advocacy, and Legislation (ORAL), one of the most influential, visible, and leading national advocacy organizations championing public policy on behalf of Latinos. As a leading advocate on economic policy encompassing the perspectives of Hispanic Americans, NCLR works to advance critical policies in the areas of wages and income security, homeownership, taxes, retirement, and workers' rights.

The Senior Policy Advisor will develop and drive a policy agenda that creates economic opportunities for Latino families, providing highly skilled analysis of social, economic, and public policy trends in support of NCLR's goals. This position is responsible for identifying promising reform ideas, specifically in the areas of tax and retirement. S/he will work with

colleagues to conduct rapid-response and long-term analysis of data and programs, as well as develop and write compelling policy papers and testimonies in a variety of lengths and formats for a variety of audiences. This position is also responsible for convening an effective network of diverse civil rights organizations, community leaders, researchers, and policymakers to effectively frame a federal economic policy agenda that invests in the future and targets relief to the most vulnerable in our society.

The Senior Policy Advisor will report to the Project Manager. This position will also work closely with the Director of the Policy Analysis Center and colleagues in the Communications and Civic Engagement Departments. NCLR offers a collaborative, team-based environment that fosters a culture of ideas and debate. We approach our work from multiple perspectives and methods, understanding both the specific issues and the larger interrelated systems.

RESPONSIBILITIES

- Develop and execute a project plan and agenda for evaluating and analyzing relevant public policies that affect the Latino community.
- Serve as NCLR's institutional expert on retirement and tax policy solutions that improve the economic security of Latinos and immigrant communities.
- Analyze emerging public policy issues and trends and produce NCLR policy publications including issue briefs, white papers, conference papers, presentations, and testimony, using primary and secondary research sources.
- Lead and participate in coalitions of experts and advocates on tax and retirement issues.
- Represent NCLR in high-visibility forums, including delivering presentations and testimony before congressional staff, policymakers, issue experts, and issue stakeholders.
- Provide strategic recommendations to NCLR leadership, including the President and CEO and Board of Directors.
- Work with the media as appropriate.

QUALIFICATIONS

- Post-graduate degree and a minimum of five to seven years of policy experience
- Working knowledge of retirement and tax policy issues
- Extensive research and writing skills, with demonstrated ability to analyze, synthesize, and develop new social policy ideas
- Experience communicating policy ideas in public settings such as coalition meetings, congressional hearings, major conferences; highly skilled public speaking skills required
- Outstanding project management skills suited to a dynamic work environment with multiple ongoing responsibilities, tight deadlines, and expectations for high-quality work
- Displayed commitment to social justice and NCLR's mission
- Bilingual ability (English and Spanish) a plus
- Flexibility for occasional travel

**SEND COVER LETTER, RÉSUMÉ, AND
WRITING SAMPLE TO:**

National Council of La Raza
Raul Yzaguirre Building
Attn: Darcy Eischens
1126 16th Street, NW, Suite 600
Washington, DC 20036
hrmail@nclr.org

No phone calls please!

EQUAL OPPORTUNITY EMPLOYER. All qualified applicants will receive consideration without regard to race, color, national origin, marital status, religion, gender, age, disability, sexual orientation, gender identity or expression, personal appearance, family responsibilities, political affiliation, or enrollment in a college, university, technical school, or adult education.